For Release 2001/07/28 : CIA-RDP78-03090A000100160016-6

SPECIAL BULLETIN

OFFICE OF TRAINING

No. 15-74

To: All Training Officers of the Agency

INFORMATION SCIENCE TRAINING PROGRAM

The Office of Training announces another offering of the "Functions" course. This four-week, full-time course, conducted by the Information Science Training Staff, will be offered 9 September through 4 October 1974. The course is designed to introduce career intelligence professionals to the inter-disciplinary field of Information Science. Each student will be taught to use and "converse" with a computer terminal as a basic tool in his work. He will be given a fundamental knowledge of computer systems, operations research, systems analysis and design, probability theory, information storage and retrieval systems, modeling, gaming and simulation, etc. Time will be devoted to exercises and case studies in which the student will gain experience in applying such techniques as linear programming, queuing, network analysis, correlation and regression to intelligence problems.

OBJECTIVES:

1. To familiarize the student with the terminology and basic techniques of information science.
2. To develop the student's capability to identify and define problems in his professional intelligence field by using information science techniques and to solve such problems at the elementary level.
3. To improve the student's communications capabilities in conferring with information science professionals on more difficult problems and requirements.
4. To encourage the student to pursue the development of his own, and his agency's information science resources and capabilities.
5. To provide a wider range of rational choices to the professional in the analysis, problem solving, and decision making tasks of his functional area of responsibility through an introduction to the basic tools and language of information science

(Over, please)

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PREREQUISITES:

Professional (GS-09-15) assignment in intelligence. No previous technical or scientific education or training is necessary.

DATE and TIME:

9 September through 4 October 1974, 0830-1630 hours, 4 weeks, full-time.

LOCATION:

4600 Fairfax Drive, Arlington, Virginia (Chamber of Commerce Building, Room 912). No transportation will be provided. Detailed instructions on directions to the building and on parking will be mailed to the students prior to the start of the course.

REGISTRATION:

Form 73, "Request for Internal Training," must be submitted to OTR/FTD/ISTS, Room 616 Chamber of Commerce Building by 16 August 1974. These requests will be submitted through the Training Officer and through the Central Cover Staff. For information on registration and course content call [redacted] OTR/FTD/ISTS, STATINTL extension [redacted].

STATINTL

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